Leadership Action Plan
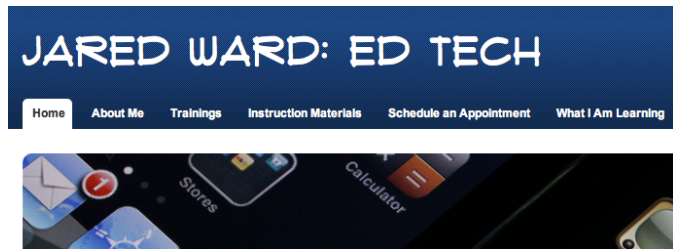
What should the professional development look like in your building?

In each of my schools, my ideas for delivering professional development will be similar.

At Jordan High School I will use the following methods/opportunities for delivering professional development:

1. Faculty Meetings: These are held monthly, in addition to scheduled school-wide professional development meetings which are help twice a month. In faculty meeting I plan to give a 5 minute overview of the scheduled PD the upcoming month. I also have been given opportunities to present during the bi-monthly professional development meetings. Most of these opportunities are contingent upon my asking for time, which is rarely denied.
2. Before and after school trainings: I have been working on a schedule for regular PD to be shared at Jordan High School Right now, I am planning on trainings every Wednesday before and after school.
3. Training Website: I have begun transitioning my endorsement website into a tool for sharing training resources and schedules. I will continue to share this site and add additional resources throughout the school year.

4. In class training: Another component of my technology training website is the ability for teachers to schedule time to meet with me during their prep. I also receive requests via email and phone calls. These requests are more difficult to manage because of all of the different schedules that schools and teachers manages, but with some persistence and planning, these have become the most productive training opportunities.

At Brighton High School I will use the following methods/opportunities for delivering professional development:

1. Faculty Meetings: These are held monthly. In faculty meeting I plan to give a 5 minute overview of the scheduled PD the upcoming month.
2. Departmental and Professional Learning Community Meetings: At Brighton, they have an active PLC program that is lead by the Building Leadership Team. I have been invited to present at each of the team meetings when technology use become a part of their learning and leadership goals. Document sharing through Dropbox, or data collection using a Google form are examples of the kind of technology training they have already

requested. I regularly attend the school BLT meeting so that I can connect my ideas with their goals as well as help them with their ideas and desired outcomes. Additionally, department meetings are held once a month. I will begin attending one of these meetings as needed to help departments with their specific requests.

3. I will also utilize my new training website as outlined above.
4. I will also provide in class training as outlined above.

What type of professional development will you be comfortable leading?

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All types. I have been focusing on Web 2.0 Tools including online learning, classroom websites, cloud storage and online communication and collaborations. I am also working on regular classes/workshops to help teachers who have iPads to learn to better utilize them as an instructional tool. Seeking out and applying for grants and other funding opportunities for teachers interested in adding technology to their classrooms and instruction is something else I will continue to teach.

In what areas will you need help?

One of the areas where I have the least amount of expertise is with SMART Technologies and other interactive whiteboard solutions. There are a few members of our team who have worked with these tools and I will look to them for help with these trainings. I am also working with vendors for these products to take advantage of the training they offer to schools and teachers.

What types of informal Professional Development do you believe would help your staff?

Informal or indirect professional development happens as I teach or as I conduct my daily routines. These concepts can be presentation methods, professionalism, organization, collegiality, etc. I need to model effective instruction, present in effective and/or innovative methods, and manage my time and resources in a way that inspires other to follow my lead. If I am an effective teacher, then the teachers I work with will be more likely to trust me to come work with them and with their students. I have seen this kind of informal learning happen as I have made it a goal this year to deliver as much instruction as possible through my iPad connected to a projector via an Apple TV or Reflection App. After these meetings, though teaching with an iPad isn't the focus of the meeting, I have regularly had teachers request help teaching their students in a similar manner.

What is your plan for continued professional development and lifelong learning?

I will continue to share and learn with my colleagues in the Education Technology Department. They are a great resources for ideas and skills that I don't know or posses. I also learn and share through social media, social bookmarking, and other online resources, including Apple's online training resources for teachers and technology professionals. I plan to take some courses though

UEN, both online and in person. I will attend and present at the UCET conference this year and I would like to attend ISTE, if possible. I am working on a project with another ceramics teacher/friend of mine from Pennsylvania on a project about the use of technology in the ceramics classroom. As a part of this project I will be learning about and creating an iTunes U course and an iBook (or ePub) to share with teachers who attend our presentation. The final project will be presented at the National Council on Education for the Ceramic Arts Conference in Houston, Texas.