

Creating an ePortfolio: Jimdo

Canyons School District
Education Technology Department
9361 S. 300 E.
Sandy, UT 84070
Help Desk: 801-826-5544

1. Sign up for a FREE Jimdo Account.

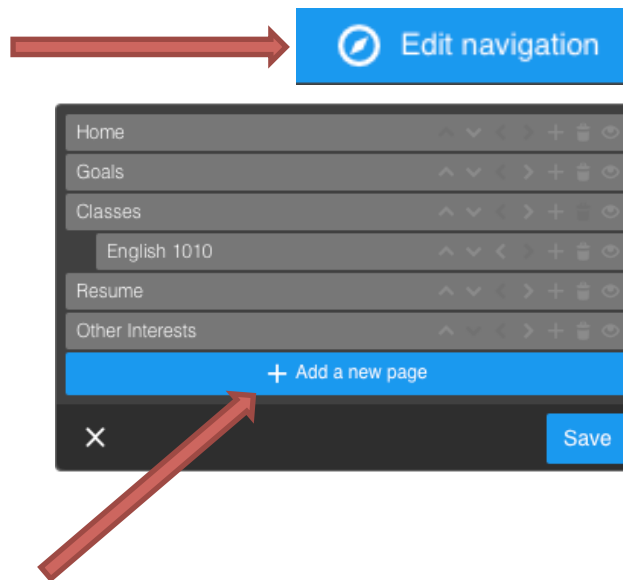
- Go to jimdo.com
- Pick a name for your website.
 - Keep it simple, ex. "jaredseportfolio.jimdo.com"
 - IMPORTANT: Write down your website URL. You will need it to log back in.

MY WEBSITE NAME: _____

- Enter your email address and a password.
 - It is recommended that you use an email other than your school email, one that you will use for a while into the future.
 - Choose a password that you will remember. You will need this information every time you access your website at Jimdo.com.
- Follow other in-site instructions to complete your account setup.
- **Some other tips.**
 - Avoid putting any personal or identifying information on your website.
 - Remember that this is a professional site that you can use for you future college and career opportunities.
 - This is your website, so make it reflect your own style and interests.

2. Create an Outline for your Portfolio (Add the pages you need in the order you need them):

- Near the top of your screen you should be able to hover over your site navigation and see a blue button that says "Edit Navigation."
- Click that button and create these pages:
 - Welcome
 - Goals
 - Classes
 - Other Interests
 - Resume
- While you are creating pages, you can also create a page(s) for your Language Arts class and other current classes.
 - Click the + button next to the "Classes" page and create a new page with the name "English 9" or "English 1010."
 - Use the arrow buttons next to these pages to move your class pages under and to the right of the main "Classes" page.
- When you are done, click on the "Save" button.



Your page setup should look something like this.



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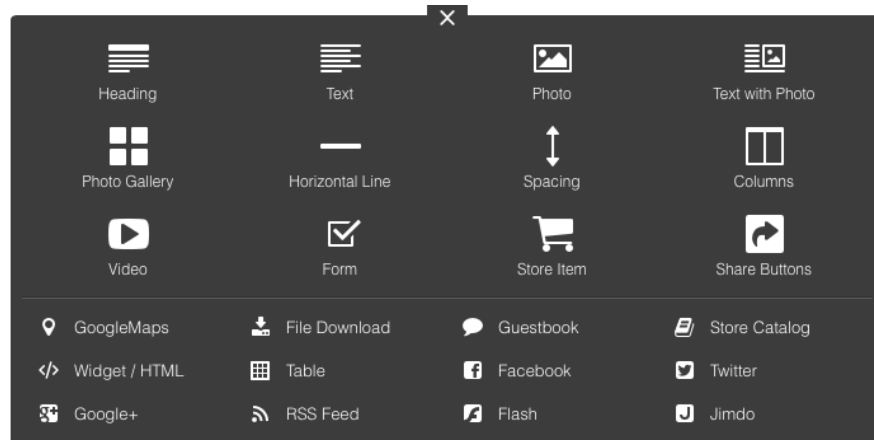
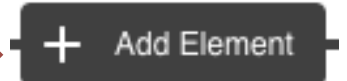
3. Choose a Design for your Website



- Jimdo has dozens of preloaded designs. You can do a lot to edit photos, change fonts and even create and upload your own designs.
- Click on the “Templates” icon at the top of the Jimdo editor bar.
- You can preview any template before applying it to your design. Be aware that changing this later can affect the content you have added to your website.
- Choose a design that has the basic look and layout that works for your ePortfolio.
 - The 5 main page titles should be visible on the home page.
 - Location of menus and navigation panes should be where you would like them to appear.

4. Create a Page Layout

- Clicking just about anywhere on a page in Jimdo will allow you to add elements to your pages or to move them around in the design.
- You can also drag and drop design elements to your pages.
- When you edit an element, make sure to **SAVE** your changes.
- See the image below for the list of items that can be added to your pages.
 - Add a Heading to every page.
 - Add text and at least one image to every page.



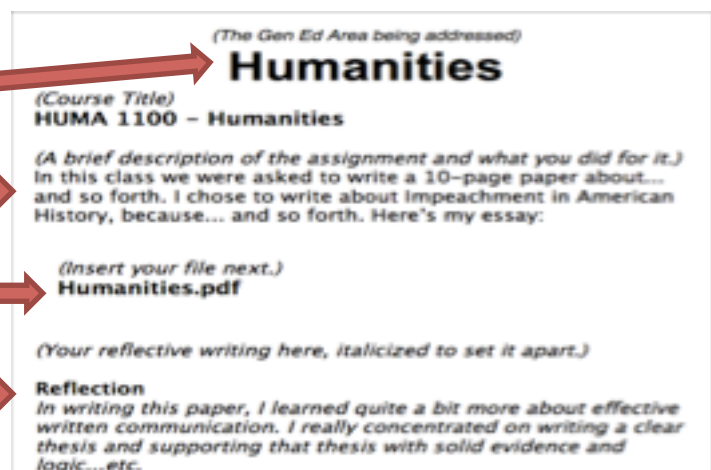
Suggested Page Layout:

Class Title

Class Description

Assignment File

Reflective Writing



Last Updated: